



THE BARN AT
BULL MEADOW

ESTABLISHED 2018

2023 – 2024 Event Contract

Client Name(s): _____ Phone #: _____

Address: _____

Email: _____ # of Guests Invited: _____ Event Date: _____

Type of Event: _____ Event Start Time: _____ Event End Time: _____

1. **Barn Usage:**

The barn rental price for this event is \$_____ and includes the following:

- 1) Exclusive use of the barn, patio and surrounding area during the times listed above.
 - a. Additional time can be added for \$_____ per hour.
- 2) Access to the barn and bridal suites _____ hour(s) prior to the event for decorating and preparation.
 - a. Earlier access can be provided for \$ 150 per hour.
- 3) 30-foot x 30-foot white frame party tent installed on one half of the outdoor patio from May to November only.
 - a. Tent sidewalls and a tent heater can be provided for \$400 each and must be arranged 7-days in advance.
- 4) Round tables and banquet chairs set up inside the barn for the agreed upon guest count.
- 5) Ivory tablecloths (overlay and underlay).
 - a. Cloth napkins are available in multiple color options for \$0.50 per napkin.
- 6) Cleaning of the barn, excluding food and any client-supplied decorations.
- 7) Set-up and take-down of the tables, tablecloths, napkins, and chairs on the barn and the patio.
- 8) Fully stocked bar with 1-3 bartenders, depending upon guest count.
- 9) Venue manager present for the entire event to ensure any and all venue concerns are handled.
- 10) Audio-Visual Package including professional speakers, microphone, microphone stand, 100" projector and projector stand can be provided for an additional charge of \$100, and Bull Meadow must be notified at least 7 days in advance.

Terms & Conditions

1. **Deposit:** A non-refundable deposit of 50% of the reception price is required to reserve the barn for your wedding date. The deposit will be credited to your final bill and is for one date only and is forfeited upon cancellation or date change.
2. **Time Limits:** Events cannot start until 10:00 AM and must end before 11:00 PM.
3. **Audio-Visual Package:** Bull Meadow will connect all supplied equipment, except client's devices. Client is responsible for providing all media and devices to play media. For the projector, client must provide a laptop with an HDMI connection. Client is also responsible for any client-side media issues.
4. **Catering:** Clients will have the option of using any licensed and insured caterer and must provide copies of the license and insurance to The Barn at Bull Meadow at least 7 days prior to the event.
5. **Food:** Any food consumed at the barn during the event must be prepared at a licensed and insured establishment.
6. **Meals Tax / Function Fee:** An 8.5% New Hampshire Meals Tax and an 18% gratuity fee will be added to the price of all drink selections, including all bar packages.

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7. **Personal Items:** The Barn at Bull Meadow is not responsible for any items left at the barn and reserves the right to dispose of items not removed within twenty-four (24) hours after the event.
8. **Decorating:** Clients are responsible for providing all decorations, except tablecloths & napkins. No penetrating fasteners can be used on premises, including nails & staples. Real candles are not allowed on premises, but fake candles are acceptable.
9. **Cleaning Charges / Damages:** Clients are liable for any damages incurred at the venue during the event. A charge will be applied to repair any damages and to any extra required cleaning. Examples of items which will incur a charge include damages to the bathroom or bridal suites and any decorations left behind such as hay, imitation flowers, or other like substances.
10. **Vendor Insurance:** All vendors providing services at the facility must either (1) provide a copy of their general liability insurance listing "The Barn at Bull Meadow" as an additional insured, or (2) sign a Lack of Insurance Waiver form.
11. **Price Changes:** All beverage prices at the bar, as well our exclusive caterers' prices are subject to change.
12. **Final Bill:** Final bills must be paid no later than thirty (30) days prior to the event.
13. **Credit Card Payments:** The primary / preferred payment methods for rental charges are cash or check. Credit cards can be accepted, but they include a 3% convenience fee, which is equal to our cost to process these types of payments.
14. **Force Majeure:** Amounts paid to The Barn at Bull Meadow are nonrefundable unless the event must be cancelled due to an Act of God, such as fire or a weather event that renders the property unusable. In the event of an Act of God, The Barn at Bull Meadow will not be liable for any costs incurred to reschedule with an alternative venue or vendors.

Bar Service Options, Terms & Policies

Bar Service Options:

1. **Flat Rate Open Bar:** Party pays a flat rate per person (including under 21 persons) to consume alcohol (either full bar or beer & wine only) for a designated amount of time (1 to 5 hours). Subject to 18% gratuity and 8.5% meal tax.
2. **Consumption Open Bar:** Party or designated person(s) covers cost of entire bar bill, calculated on a per drink consumption basis (different beverages have different price structures) and 18% gratuity. Credit Card on file is required.
3. **Cash Bar:** Wedding guests pay for their own beverages via cash or credit card.

Bar Service Policies:

1. The sale and service of all Alcohol at The Barn at Bull Meadow is strictly regulated by the State of New Hampshire and The Barn at Bull Meadow is responsible for the administration of these regulations.
2. All alcoholic and non-alcoholic beverages consumed at The Barn at Bull Meadow will be provided by The Barn at Bull Meadow and sold at the bar or the beer and wine cart.
3. ABSOLUTELY NO alcoholic beverages may be brought onto the premises by the hosts or their guests. This includes all outdoor and indoor spaces as well as for favors of any kind, gifts, prizes, and full bottles for centerpieces. Any outside alcohol found will be confiscated, and the bar will be immediately closed for the remainder of the event. Clean, empty bottles may be used for centerpieces.



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4. The Barn at Bull Meadow has zero tolerance for minors consuming alcohol. Any patrons who appear to be under the age of 35 will be asked to provide valid identification, and if any guests under the age of 21 are caught consuming alcohol they will be asked to leave immediately.
5. The Barn at Bull Meadow reserves the right to close the bar if liquor laws or any of our policies are violated. Additionally, we reserve the right to discontinue bar service entirely should patrons be unwilling to abide by our administration of liquor licensing laws.
6. The Barn at Bull Meadow reserves the right to refuse service to any individual who appears to be intoxicated and/or disruptive.
7. Posted signs decree points where alcohol may not travel beyond (bathrooms, parking lot, etc.)
8. Absolutely NO drinks are allowed on the dance floor at any time. The Barn at Bull Meadow reserves the right to stop all music until such time as compliance is attained.
9. The Barn at Bull Meadow does allow shots, but we reserve the right to discontinue shots at any time during the event for the safety of our guests. All shots must be consumed at the bar, and shots are not allowed within the last hour of the event.
10. If the Event Host has a special request for any beer, wine, or liquor they must alert the event coordinator no less than 3 weeks prior to Event Date. The Barn at Bull Meadow will try their best to accommodate any special requests, but no guarantees.
11. The Barn at Bull Meadow owners, coordinators, and bartenders are trained in responsible beverage service and if necessary, will refuse service to anyone that appears to be overly intoxicated or consuming more alcohol than is considered responsible and safe. We ask that you, please, support us in meeting this responsibility.
12. Last call will be announced approximately 45 minutes prior to the bar closing, and the bar will remain open for a maximum of 5 hours, regardless of any time extensions.
13. Consumption of alcohol in the parking lot or in any parked vehicles is a violation of New Hampshire law.

Rental Price: _____ Deposit Amount (50%): _____

Client Signature(s): _____ Date: _____

-----Section below to be completed by Bull Meadow-----

Deposit Amount Received: _____ Date: _____

Bull Meadow Signature: _____ Date: _____